

The Administrator Certification Section (ACS) COVID-19 Administrator Exam Update

Due to the State of Emergency, the Administrator Exam has been suspended. At this time, the ACS is unable to provide the Exam electronically.

Once you have completed the Initial Certification Training Program (ICTP) and need to take the Administrator Exam, you may apply for a Conditional Administrator Certificate (following existing procedures minus submitting any proof of passing exam) or follow [the existing process to request an extension](#). Extensions will be approved up to 90 days due to the current State of Emergency.

Once the State of Emergency has been lifted, individuals must take and pass the in-person Administrator Examination in order to receive a Non-Conditional (standard) Administrator Certificate.

For further information, please see [the Community Care Licensing Division homepage Provider Information Notices](#).